



URBAN ECOSTEWARD GUIDE TO SAFETY, RIGHTS AND RESPONSIBILITIES

The Urban EcoSteward program is a collaborative program involving citizens to increase public awareness of urban ecology and biodiversity through stewardship of the urban landscape.

We want your time as an Urban EcoSteward to be safe and rewarding for you. To help us achieve this, please abide by the following recommendations.

YOUR SAFETY:

- Always monitor with at least one partner.
- Always let someone else know where you are, when you intend to return, and what to do if you don't come back at the appointed time.
- Carry the phone number of your program coordinator and others you may need to contact.
- Listen to weather reports. **DO NOT** work on your site if severe weather is predicted.
- Carry a list of any important medical conditions of team members and emergency responses needed.
- Watch for poison ivy and other types of vegetation that can cause rashes and irritation.

YOUR RIGHTS:

- Right to meaningful and challenging work
- Right to say "No" to work that you don't want to do
- Right to respect for your knowledge, value of your time and your opinions and ideas
- Right to be informed of the goals and plans of the project
- Right to clear instruction
- Right to know where you fit in an organization and what your responsibilities are
- Right to recognition of your work
- Right to the opportunity for a graceful exit from service

YOUR RESPONSIBILITIES:

- Behave honestly, reliably and with integrity in the course of your volunteering
- Be available to attend training courses as required
- Act with care and diligence
- Treat everyone with respect and courtesy, and without harassment
- Be clear on your commitment to the project
- Carry out your commitment. If unable to perform assigned duty, notify your program coordinator as soon as possible.
- Ask Questions – whenever!
- Use sponsoring organization's resources in a proper manner
- At all times behave in a way that upholds the values and the integrity and reputation of your sponsoring organization.
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"I have read and understood the guidelines for safety and the rights and responsibilities of being an Urban EcoSteward."

Name (Print and sign)

Date